

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING

April 10, 2025

6:00 PM

Large Group Instruction Room at the District Office

**AGENDA**

**1. Call to Order/Pledge of Allegiance**

Approval of Agenda

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of April 10, 2025.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, all in favor \_\_\_\_-\_\_\_\_.

**2. Presentations:**

- Budget Update – Andrew DiBlasi
- Superintendent Update – Michael Pullen

**3. Reports and Correspondence:**

- Board of Education Building Liaisons
  - Elementary School –Lesley Haffner
  - Middle School – Travis Kerr
  - High School – John Boogaard
  - Cougar Ops – Shelly Cahoon
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Linda Eygnor, Lesley Haffner
- Audit Committee –John Boogaard, Shelly Cahoon, Travis Kerr
- District Safety Committee – Travis Kerr
- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier
- Communication Ad Hoc Committee – Tina Reed, Linda Eygnor, Travis Kerr
- Policy Committee – Shelly Cahoon, Lesley Haffner, Tina Reed
  - First Reading: The following policies are being submitted for a first reading.

<b>3000</b>	<b>Community Relations</b>	
3412	Threats of Violence in School	Delete
<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5671	Disposal of Consumer Report Information and Records	Delete
5691	Communicable Diseases	Delete
5722	Childcare Transportation	Revised
<b>6000</b>	<b>Personnel</b>	
6111	Testing Misconduct and Mandatory Reporting Requirements	Delete

- The Committee has reviewed the following policy and does not recommend any changes:

<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5240	School Tax Assessment and Collection/Property Tax Exemptions	Reviewed
5673	Employee Personal Identifying Information	Reviewed
<b>6000</b>	<b>Personnel</b>	
6171	Safe Mentoring Act	Reviewed

**4. Public Access to the Board:**

This time is provided for residents of the District to address the Board of Education. Persons wishing to speak must complete the sign in sheet and be recognized by the President. The speaker will be allowed three minutes to address the Board of Education.

**5. Consent Agenda:**

*A motion for approval of items as listed under the CONSENT AGENDA ITEMS is made by \_\_\_\_\_, and seconded by \_\_\_\_\_ any discussion- All in favor \_\_\_\_- \_\_\_\_.*

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of March 27, 2025.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated November 8, December 26, 2024, February 28, March 7, 10, 12, 13, 18, 19, 25, 28, 31, April 1, 2, 2025;; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

12684	11734	12955	13906	11779	15170	12196	14786	14848	12695
14960	15117	15184	13496	13791	14687	15048	14706	13866	14092
12070	15047	15046	14371	14666	14588	13143	15036	15202	
IEP Amendments:									
13254	15177								

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. 2025-2026 Academic School Calendar

The proposed 2025-2026 school calendar has been developed with collaboration from school administrators, the North Rose -Wolcott Teachers' Association and Wayne - Finger Lakes BOCES.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Academic Calendar for the 2025-2026 school year.

e. 2025-2026 Board of Education Meeting Calendar

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law adopts the 2025-2026 Board of Education Meeting Calendar.

f. Donation to the District

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the gift of \$6000.00 from the CLPS Consultancy Group. This donation is

to be use for the purchase of School Resource Officer equipment.

g. Participation in Cooperative Bid- WFL BOCES – Various Commodities and/or Services

WHEREAS, The Board of Education, North Rose-Wolcott School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, The Board of Education, North Rose-Wolcott School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, North Rose-Wolcott School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, North Rose-Wolcott School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, North Rose-Wolcott School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education North Rose-Wolcott School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education North Rose-Wolcott School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The North Rose-Wolcott on behalf of the Board of Education, North Rose-Wolcott School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

h. Personnel Items:

1. Letter of Resignation – Timothy Gonyou

Timothy Gonyou, Computer Services Assistant, has submitted a letter of resignation.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Timothy Gonyou as Computer Services Assistant, effective March 25, 2025.

2. Letter of Resignation – Christina Marriott

Christina Marriott, Food Service Supervisor, has submitted a letter of resignation.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Christina Marriott as Food Service Supervisor, effective April 13, 2025.

3. Letter of Resignation – Augustus Vanderlinde

Augustus Vanderlinde, Food Service Helper, has submitted a letter of resignation.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Augustus Vanderlinde as Food Service Helper, effective April 16, 2025.

4. Letter of Resignation – Jerome Brown

Jerome Brown, Health Teacher, has submitted a letter of resignation.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jerome Brown as Health Teacher, effective June 30, 2025.

5. Letter of Resignation – Scott Hassall

Scott Hassall, Assistant Principal, has submitted a letter of resignation.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Scott Hassall as Assistant Principal, effective June 30, 2025.

6. Termination of Employment – Adam Louder

**RESOLUTION**

RESOLVED, that upon the Recommendation of Superintendent of Schools Michael Pullen, the Board of Education approves the termination of Adam Louder, pursuant to Civil Service Law §73, effective April 10, 2025.

7. Appoint Long Term Substitute Teacher – Melina Gamelin

Crystal Rupp recommends Melina Gamelin to fill a Long-Term Teacher position.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Melina Gamelin as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Childhood Education, Grades 1-6, Professional

Appointment Dates: approximately April 7, 2025-June 30, 2025

Salary: \$247.27/day

8. Written Agreement between the Superintendent and an Employee of the District

**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and an Employee of the District, executed on March 25, 2025.

9. Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to a fill co-curricular position for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Jennifer Judge	HS	School Store	4	14	\$2,440
Michelle Bartholomew	HS	NHS Advisor	4	10	\$2,329

10. Coaching and Athletic Department Appointments

Marc Blankenberg recommends the following individual to fill a coaching position.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointment for the 2024-25 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Baseball Coach	JV	Ethan Durocher	3	7	\$3,990

11. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Rebecca Donk

**6. Items requiring a roll call vote:**

*A motion for approval of Adoption of the 2025-2026 Budget Spending Plan is made by \_\_\_\_\_, and seconded by \_\_\_\_\_. The following votes were cast.*

a) Adoption of the 2025-2026 Budget Spending Plan

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the proposed 2025-2026 budget spending plan in the amount of \$37,150,000.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were - \_\_\_\_ - votes in favor of the resolution and - \_\_\_\_ - votes against the resolution as follows:

Lucinda Collier	Voting	_____ yes	_____ no
Tina Reed	Voting	_____ yes	_____ no
John Boogaard	Voting	_____ yes	_____ no

Shelly Cahoon  
Linda Eygnor  
Lesley Haffner  
Travis Kerr

Voting  
Voting  
Voting  
Voting

_____ yes	_____ no
_____ yes	_____ no
_____ yes	_____ no
_____ yes	_____ no

**Board Member Requests/Comments/Discussion:**

- 

**Good News:**

**Informational Items:**

- Claims Auditor Reports
- BOCES Candidate Information

***Motion for Adjournment:***

*There being no further business or discussion, a motion is requested adjourn the regular meeting.*

***Motion for approval by \_\_\_\_, seconded by \_\_\_\_, with motion approved \_\_-\_\_. Time adjourned: \_\_:\_\_ p.m.***

Book \_\_\_\_\_ North Rose Wolcott Policy Manual

Section \_\_\_\_\_ 3000 Community Relations

Title \_\_\_\_\_ Threats of Violence in School

Code \_\_\_\_\_ 3412

Status \_\_\_\_\_ Active

Adopted \_\_\_\_\_ November 12, 2003

## **~~SUBJECT: THREATS OF VIOLENCE IN SCHOOL~~**

~~The School District is committed to the prevention of violence against any individual or property in the schools or at school activities whether such acts and/or threats of violence are made by students, staff, or others. Threats of violence against students, school personnel and/or school property will not be tolerated whether or not such threats occur on school grounds or during the school day.~~

~~Any acts and/or threats of violence, including bomb threats, whether made orally, in writing, or by email, shall be subject to appropriate discipline in accordance with applicable law, District policies and regulations, as well as the *Code of Conduct for the Maintenance of Order on School Property* and collective bargaining agreements, as may be necessary.~~

~~While acknowledging an individual's constitutional rights, including applicable due process rights, the District refuses to condone acts and/or threats of violence which threaten the safety and well-being of staff, students and the school environment. Employees and students shall refrain from engaging threats or physical actions which create a safety hazard for others.~~

~~All staff who are made aware of physical acts and/or threats of violence directed to students or staff are to report such incidents to the building principal/designee, who shall report such occurrences to the Superintendent. Additionally, the building principal/designee will also report occurrences of violence, whether involving an actual confrontation or threat of potential violence, to the school psychologist and/or Director of Special Education if applicable. Local law enforcement agencies may be called as necessary upon the determination of the Superintendent/designee.~~

~~Students are to report all acts and/or threats of violence, including threats of suicide, of which they're aware by reporting such incidents to the school hotline, a faculty member, or the building principal.~~

~~The District reserves the right to seek restitution, in accordance with law, from the parent/guardian and/or student for any costs or damages which had been incurred by the District as a result of the threats or acts of violence in the schools.~~

~~This policy will be enforced in accordance with applicable laws and regulations, as well as collective bargaining agreements and the *Code of Conduct* as may be necessary. Additionally, this policy will be disseminated, as appropriate, to students, staff, and parents and will be available to the general public upon request.~~

~~Regulations will be developed to address safety concerns in the schools, and appropriate sanctions for violations of this policy by students will be addressed in the *Code of Conduct*.~~

~~Adopted: 11/12/03~~

Book ~~North Rose Wolcott Policy Manual~~

Section ~~5000 Non-Instructional/Business Operations~~

Title ~~Disposal of Consumer Report Information and Records~~

Code ~~5671~~

Status ~~Active~~

Adopted ~~January 9, 2007~~

Last Revised ~~October 28, 2008~~

## **~~SUBJECT: DISPOSAL OF CONSUMER REPORT INFORMATION AND RECORDS~~**

~~In accordance with the Federal Trade Commission's (FTC) "Disposal Rule," and in an effort to protect the privacy of consumer information, reduce the risk of fraud and identity theft, and guard against unauthorized access to or use of the information, the School District will take appropriate measures to properly dispose of sensitive information (i.e., personal identifiers) contained in or derived from consumer reports and records. Any employer who uses or possesses consumer information for a business purpose is subject to the Disposal Rule. According to the FTC, the standard for proper disposal of information derived from a consumer report is flexible, and allows the District to determine what measures are reasonable based on the sensitivity of the information, the costs and benefits of different disposal methods, and changes in technology.~~

~~The term "consumer report" shall include information obtained from a consumer reporting company that is used or expected to be used in establishing a consumer's eligibility for employment or insurance, among other purposes. The term "employment purposes" when used in connection with a consumer report means a report used for the purpose of evaluating a consumer for employment, promotion, reassignment or retention as an employee.~~

~~The FTC Disposal Rule defines "consumer information" as "any record about an individual, whether in paper, electronic, or other form, that is a consumer report or is derived from a consumer report. Consumer information also means a compilation of such records. Consumer information does not include information that does not identify individuals, such as aggregate information or blind data."~~

### **~~Information Covered by the Disposal Rule~~**

~~The FTC has not included a rigid definition of the kinds of information that would be considered to identify particular individuals. In accordance with FTC guidance, there are a variety of personal identifiers beyond simply a person's name that would bring information within the scope of the Disposal Rule, including, but not limited to, a social security number, driver's license number, phone number, physical address, and email address. Depending upon the circumstances, data elements that are not inherently identifying can, in combination, identify particular individuals.~~

### **~~"Proper" Disposal~~**

~~The FTC Disposal Rule defines "dispose," "disposing," or "disposal," as:~~

- ~~a. "The discarding or abandonment of consumer information," or~~
- ~~b. "The sale, donation, or transfer of any medium, including computer equipment, upon which consumer information is stored."~~

~~The District will utilize disposal practices that are reasonable and appropriate to prevent the unauthorized access to or use of information contained in or derived from consumer reports and records. Reasonable measures to protect against unauthorized access to or use of consumer information in connection with District disposal include the following examples. These examples are not exclusive or exhaustive methods for complying with the Disposal Rule.~~



- ~~a. Burning, pulverizing, or shredding of papers containing consumer information so that the information cannot practicably be read or reconstructed.~~
- ~~b. Destroying or erasing electronic media containing consumer information so that the information cannot practicably be read or reconstructed.~~
- ~~c. After due diligence, entering into and monitoring compliance with a contract with another party engaged in the business of record destruction to dispose of material, specifically identified as consumer information, in a manner consistent with the Disposal Rule. In this context, due diligence could include:
  - ~~1. Reviewing an independent audit of the disposal company's operations and/or its compliance with the Disposal Rule;~~
  - ~~2. Obtaining information about the disposal company from several references or other reliable sources;~~
  - ~~3. Requiring that the disposal company be certified by a recognized trade association or similar third-party;~~
  - ~~4. Reviewing and evaluating the disposal company's information security policies or procedures;~~
  - ~~5. Taking other appropriate measures to determine the competency and integrity of the potential disposal company; or~~
  - ~~6. Requiring that the disposal company have a certificate of registration from the New York Department of State issued on or after October 1, 2008.~~~~
- ~~d. For persons (as defined in accordance with the Fair Credit Reporting Act) or entities who maintain or otherwise possess consumer information through their provision of services directly to a person subject to the Disposal Rule, monitoring compliance with policies and procedures that protect against unauthorized or unintentional disposal of consumer information, and disposing of such information in accordance with examples a) and b) above.~~

### **Implementation of Practices and Procedures**

~~The Board delegates to the Superintendent/designee(s) the authority and responsibility to review current practices regarding the disposal of consumer information; and to implement such further reasonable and appropriate procedures, including staff training as necessary, to ensure compliance with the FTC's Disposal Rule.~~

~~The Fair Credit Reporting Act, 15 United States Code (USC) Section 1681 et seq.~~

~~The Fair and Accurate Credit Transactions Act of 2003, Public Law 108-159~~

~~Federal Trade Commission Disposal of Consumer Report Information and Records, 16 Code of Federal Regulations (CFR) Part 682~~

~~General Business Law Article 39-G~~

~~Adopted: 1/9/07~~

~~Revised: 10/28/08~~

Book ~~North Rose Wolcott Policy Manual~~

Section ~~5000 Non-Instructional/Business Operations~~

Title ~~Disposal of Consumer Report Information and Records~~

Code ~~5671~~

Status ~~Active~~

Adopted ~~January 9, 2007~~

Last Revised ~~October 28, 2008~~

## **~~SUBJECT: DISPOSAL OF CONSUMER REPORT INFORMATION AND RECORDS~~**

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~~The term "consumer report" shall include information obtained from a consumer reporting company that is used or expected to be used in establishing a consumer's eligibility for employment or insurance, among other purposes. The term "employment purposes" when used in connection with a consumer report means a report used for the purpose of evaluating a consumer for employment, promotion, reassignment or retention as an employee.~~

~~The FTC Disposal Rule defines "consumer information" as "any record about an individual, whether in paper, electronic, or other form, that is a consumer report or is derived from a consumer report. Consumer information also means a compilation of such records. Consumer information does not include information that does not identify individuals, such as aggregate information or blind data."~~

### **~~Information Covered by the Disposal Rule~~**

~~The FTC has not included a rigid definition of the kinds of information that would be considered to identify particular individuals. In accordance with FTC guidance, there are a variety of personal identifiers beyond simply a person's name that would bring information within the scope of the Disposal Rule, including, but not limited to, a social security number, driver's license number, phone number, physical address, and email address. Depending upon the circumstances, data elements that are not inherently identifying can, in combination, identify particular individuals.~~

### **~~"Proper" Disposal~~**

~~The FTC Disposal Rule defines "dispose," "disposing," or "disposal," as:~~

- ~~a. "The discarding or abandonment of consumer information," or~~
- ~~b. "The sale, donation, or transfer of any medium, including computer equipment, upon which consumer information is stored."~~

~~The District will utilize disposal practices that are reasonable and appropriate to prevent the unauthorized access to or use of information contained in or derived from consumer reports and records. Reasonable measures to protect against unauthorized access to or use of consumer information in connection with District disposal include the following examples. These examples are not exclusive or exhaustive methods for complying with the Disposal Rule.~~

- ~~a. Burning, pulverizing, or shredding of papers containing consumer information so that the information cannot practicably be read or reconstructed.~~
- ~~b. Destroying or erasing electronic media containing consumer information so that the information cannot practicably be read or reconstructed.~~
- ~~c. After due diligence, entering into and monitoring compliance with a contract with another party engaged in the business of record destruction to dispose of material, specifically identified as consumer information, in a manner consistent with the Disposal Rule. In this context, due diligence could include:
  - ~~1. Reviewing an independent audit of the disposal company's operations and/or its compliance with the Disposal Rule;~~
  - ~~2. Obtaining information about the disposal company from several references or other reliable sources;~~
  - ~~3. Requiring that the disposal company be certified by a recognized trade association or similar third-party;~~
  - ~~4. Reviewing and evaluating the disposal company's information security policies or procedures;~~
  - ~~5. Taking other appropriate measures to determine the competency and integrity of the potential disposal company; or~~
  - ~~6. Requiring that the disposal company have a certificate of registration from the New York Department of State issued on or after October 1, 2008.~~~~
- ~~d. For persons (as defined in accordance with the Fair Credit Reporting Act) or entities who maintain or otherwise possess consumer information through their provision of services directly to a person subject to the Disposal Rule, monitoring compliance with policies and procedures that protect against unauthorized or unintentional disposal of consumer information, and disposing of such information in accordance with examples a) and b) above.~~

### **Implementation of Practices and Procedures**

~~The Board delegates to the Superintendent/designee(s) the authority and responsibility to review current practices regarding the disposal of consumer information; and to implement such further reasonable and appropriate procedures, including staff training as necessary, to ensure compliance with the FTC's Disposal Rule.~~

~~The Fair Credit Reporting Act, 15 United States Code (USC) Section 1681 et seq.~~

~~The Fair and Accurate Credit Transactions Act of 2003, Public Law 108-159~~

~~Federal Trade Commission Disposal of Consumer Report Information and Records, 16 Code of Federal Regulations (CFR) Part 682~~

~~General Business Law Article 39-G~~

~~Adopted: 1/9/07~~

~~Revised: 10/28/08~~

Book	North Rose-Wolcott Policy Manual
Section	5000 Non-Instructional/Business Operations
Title	Childcare Transportation
Code	5722
Status	Active
Adopted	May 22, 2007
Last Revised	May 23, 2024

**SUBJECT: CHILDCARE TRANSPORTATION**

The North Rose-Wolcott Central School District recognizes the need to accommodate transportation requests for District students to be transported to and/or from an address other than their home. These requests should be necessitated by a working parent's or person's in parental relation need to provide for childcare service before and/or after normal school hours. Childcare transportation requests will be approved if they meet the following criteria:

- a. Childcare transportation will be available to students in grade K through 8.
- b. A child must be eligible for transportation according to the transportation eligibility policy in order to be transported to or from a childcare provider.
- c. The childcare provider must be located within the North Rose-Wolcott Central School District and on an already existing bus route. Door-to-door bus service will not necessarily be provided. New bus routes will not be created and already established bus routes will not be altered.
- d. Transportation must be consistent week to week. A child's daily schedule for pick-up and drop-off may be different each day of the week with a maximum of two pickup and two drop off points for the week. For example, a child may go to daycare Monday, Wednesday and Friday and home the other two days. The schedule must remain the same every week for the entire school year.
- e. All childcare request forms must be completed and returned to the Transportation Department Office by July 30. We cannot guarantee that childcare requests received after July 30 will be approved. You must complete one form per child. Requests must be renewed each subsequent year by submitting a new request by the July 30 deadline.

In the event of a question concerning a request for transportation from a parent or an individual in a parental role, the Superintendent of Schools will make the final decision at their discretion.

Adopted: 5/22/07  
Revised: 5/23/24

Book \_\_\_\_\_ North Rose Wolcott Policy Manual  
Section \_\_\_\_\_ 6000 Personnel  
Title \_\_\_\_\_ Testing Misconduct and Mandatory Reporting Requirements  
Code \_\_\_\_\_ 6111  
Status \_\_\_\_\_ Active  
Adopted \_\_\_\_\_ April 14, 2015

**SUBJECT: ~~TESTING MISCONDUCT AND MANDATORY REPORTING REQUIREMENTS~~**

~~School District employees are expressly prohibited from: engaging in testing misconduct, as that term is described in the regulations of the Commissioner of Education; assisting in the engagement of, or soliciting another to engage in testing misconduct; and/or the knowing failure to report testing misconduct. When committed by an employee of the School District in a position for which a teaching or school leader certificate is required, such actions or inactions will be deemed to raise a reasonable question of moral character under Part 83 of the Commissioner's Regulations. A School District employee in a position for which a teaching or school leader certificate is not required who commits an unlawful act in respect to examination and records will be subject to disciplinary action by the Board of Education in a manner consistent with New York State law and regulation.~~

~~School District employees will report to the State Education Department any known incident of testing misconduct by a certified educator or any known conduct by a non-certified individual involved in the handling, administration or scoring of state assessments in violation of New York State law. Such report will be made in accordance with directions and procedures established by the Commissioner for the purpose of maintaining the security and confidential integrity of State assessments.~~

~~The School District will not dismiss or take other disciplinary or adverse action against an employee because he or she submitted a report regarding testing misconduct to the State Education Department. Any such adverse action by an individual holding a teaching or school leader certificate will be deemed to raise a reasonable question of moral character under Part 83 of the Commissioner's Regulations and may be referred to the Office of School Personnel Review and Accountability at the State Education Department.~~

~~8 NYCRR Section 102.4~~

~~Adopted: 4/14/15~~

Book	North Rose-Wolcott Policy Manual
Section	5000 Non-Instructional/Business Operations
Title	School Tax Assessment and Collection/Property Tax Exemptions
Code	5240
Status	Active
Last Revised	June 13, 2017

## **SUBJECT: SCHOOL TAX ASSESSMENT AND COLLECTION/PROPERTY TAX EXEMPTIONS**

A tax collection plan giving dates of warrant and other pertinent data will be prepared annually and submitted for review and consideration by the Assistant Superintendent for Business and Operations to the Board. Tax collection will occur by mail or by direct payment to the place designated by the Board.

### **Senior Citizens**

Unless specifically exempted by law, real property used exclusively for residential purposes and owned by one or more persons, each of whom is 65 years of age or over, or real property owned by husband and wife or by siblings, one of whom is 65 years of age or over, will be exempt from taxation to the extent of per centum of the assessed valuation determined by the Board if the owners meet the criteria established annually by the Board.

The real property tax exemption of real property owned by husband and wife, when one of them is 65 years of age or over, once granted, will not be rescinded solely because of the death of the older spouse so long as the surviving spouse is at least 62 years of age.

The District may permit a property tax exemption to an otherwise eligible senior citizen even if a child who attends a public school resides at that address, provided that any such resolution will condition such exemption upon satisfactory proof that the child was not brought into the residence in whole or in substantial part for the purpose of attending a particular school within the District. The Board must adopt a resolution allowing such an exemption following a public hearing on this specific issue.

### **Disabled Citizens**

Unless specifically exempted by law, real property used exclusively for residential purposes and owned by one or more persons with disabilities; or owned by a husband, wife or both, or siblings, at least one of whom has a disability; and whose income, as defined pursuant to law, is limited by reason of such disability will be exempt from taxation to the extent of per centum of the assessed valuation determined by the Board if the owners meet the criteria established annually by the Board. The Board must adopt a resolution allowing such an exemption following a public hearing on this specific issue.

No exemption will be granted unless the real property is the legal residence of and is occupied in whole or in part by the disabled person; except where the disabled person is absent from the residence while receiving health-related care as an in-patient of a residential health care facility as defined in Public Health Law.

For purposes of this policy, and in accordance with law, a person with a disability is one who has a physical or mental impairment, not due to current use of alcohol or illegal drug use, which substantially limits such person's ability to engage in one or more major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working; and who is certified to receive Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) benefits under the federal Social Security Act or is certified to receive Railroad Retirement Disability benefits under the federal Railroad Retirement Act, or has received a certificate from the State Commission for the Blind and Visually Handicapped stating that such person is legally blind.

### **Volunteer Firefighters and Ambulance Workers**

In accordance with law, the District, after a public hearing, may adopt a resolution allowing the full benefits of the real property tax law exemptions for enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service.

Enrolled members will be exempt from real property and school taxation to the extent of 10% not to exceed \$3000 multiplied by the latest state equalization rate for the assessing unit in which the property is located.

These tax exemptions will not be granted to enrolled members unless:

- a. They reside in the city, town or village which is served by the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and
- b. The property is their primary residence, used exclusively for residential purposes; however, if any portion of the property is used otherwise, that portion is subject to regular taxation.

Members must be certified by the jurisdiction as having been an enrolled member of the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service for at least five years. An enrolled member who is certified as having accrued more than 20 years of active service will be granted the exemption for the remainder of his or her life provided his or her residence is located within a county providing such exemption.

Any volunteer firefighter or volunteer ambulance worker already receiving benefits under the existing real property tax law will not have their benefits diminished.

Education Law Section 2130

Public Health Law Section 2801

Real Property Tax Law Sections 458-a, 459-c, 466-c, 466-f, 466-g, 466-I, 467, 1300-1342

Adopted: 1992

Revised: 11/12/03; 1/9/07; 10/28/08; 6/13/17

Book	North Rose-Wolcott Policy Manual
Section	5000 Non-Instructional/Business Operations
Title	Employee Personal Identifying Information
Code	5673
Status	Active
Adopted	April 7, 2009

**SUBJECT: EMPLOYEE PERSONAL IDENTIFYING INFORMATION**

The District shall not unless otherwise required by law:

- a. Publicly post or display an employee's social security number;
- b. Visibly print a social security number on any identification badge or card, including any time card;
- c. Place a social security number in files with unrestricted access; or
- d. Communicate an employee's personal identifying information to the general public.

A social security number shall not be used as an identification number for purposes of any occupational licensing.

District staff shall have access to this policy, informing them of their rights and responsibilities in accordance with Labor Law Section 203-d. District procedures for safeguarding employee "personal identifying information" shall be evaluated; and employees who have access to such information as part of their job responsibilities shall be advised as to the restrictions on release of such information in accordance with law.

Labor Law Section 203-d

Adopted: 4/7/09



Book	North Rose-Wolcott Policy Manual
Section	6000 Personnel
Title	Safe Mentoring Act
Code	6171
Status	Active
Adopted	November 14, 2006

## **SUBJECT: SAFE MENTORING ACT**

In accordance with the Safe Mentoring Act, to ensure the safety of students involved in the District's mentoring program, the District will obtain a criminal history record check from the Division of Criminal Justice Services (DCJS) for each prospective employee as well as prospective volunteer mentors who are involved in any District mentoring program and who may engage in unsupervised activities with youth or in activities with youth in a setting without constant District or parental/guardian oversight.

### **Definitions**

- a. "Prospective employee" shall mean a person being considered for employment by a mentoring program.
- b. "Prospective mentor" shall mean an individual who is currently applying to volunteer to help a child or a group of children in a mentoring program for a period of time. Such help shall include, but not be limited to, being a positive role model for youth, building relationships with youth, and providing youth with academic assistance and exposure to new experiences and examples of opportunity that enhance the ability of children to become responsible adults.
- c. A "criminal history record" shall mean a record of all convictions of crimes and any pending criminal charges maintained on an individual by the DCJS and the Federal Bureau of Investigation (FBI).
- d. "Mentoring program" shall mean a formalized program operated by an educational institution or school district that matches youth with adult volunteers with the purpose of providing such youth with positive role models to enhance their development.

### **Prospective School Employees**

All prospective school employees (as enumerated pursuant to Commissioner's Regulations, 8 New York Code of Rules and Regulations Section 80-1.11 and Part 87) must already receive clearance from the State Education Department (SED) in accordance with existing procedures. However, all other requirements of the Safe Mentoring Act apply to prospective school employees who are being considered for employment by a mentoring program.

The District shall require that a criminal history record check be conducted for any "prospective employee" not otherwise defined as a "prospective school employee" per Commissioner's regulations in accordance with Social Services Law Section 390-e and District procedures.

### **Prospective Volunteer Mentors**

Volunteers, however, are not "covered" by such regulations, and "prospective mentors" (i.e., defined as applicants for volunteer work in a mentoring role/program) will be subject to the requirements of Social Services Law Section 390-e and District procedures.

### **Fees for Fingerprinting**

Both the DCJS and the FBI impose a processing fee. The fees for the criminal history record search shall be an amount equal to the fees established by DCJS and the FBI for processing the criminal history information request. In addition, the entity that actually takes the fingerprints may impose a fee. The fees shall be payable to OCFS and paid by money order, check or certified check by the District.

Unless otherwise authorized by the Board of Education, the prospective employee and/or prospective volunteer mentor shall pay such fees.

### **Waiver by Custodial Parent/Guardian**

A custodial parent/guardian may sign a waiver authorizing a mentor to work with his or her child regardless of a criminal charge or crime related to a mentor, unless the crime is a sex offense or a crime against a child. No waiver is permitted in the case of a sex offense or a crime against a child. This waiver process may only be initiated upon the consent of the prospective mentor, and be on a form developed by the OCFS. Where applicable, the District may notify a custodial parent/guardian of his or her waiver right, but a waiver shall only be authorized by a custodial parent or guardian.

### **Confidentiality**

The criminal history record shall be confidential pursuant to applicable federal and state laws, rules and regulations, and shall not be published or in any way disclosed to persons other than authorized personnel, unless otherwise authorized by law.

### **Parental Disclosure**

The District will provide each custodial parent/guardian of every child participating in its mentoring program a description of the kind of criminal background checks conducted on prospective employees and prospective volunteer mentors in accordance with law.

Social Services Law Section 390-e  
Correction Law Sections 752 and 755  
Executive Law Section 837(8-a)  
8 New York Code of Rules and Regulations (NYCRR)  
Section 80-1.11 and Part 87

Adopted: 11/14/06

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES**

**March 27, 2025**

**4:00 PM**

**LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE**

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, John Boogaard, Shelly Cahoon, Linda Eygnor, Lesley Haffner, Travis Kerr

**Superintendent:** Michael Pullen

Approximately 8 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 4:01p.m.

**Approval of the Agenda:**

Motion for approval was made by Tina Reed and seconded by Linda Eygnor with the motion approved 7-0.

Prior to the approval of the agenda the Four County SBA Official Ballot was added to the agenda.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of March 27, 2025.

**2. Public Access to the Board:**

- No one addressed the Board of Education

**3. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Shelly Cahoon and seconded by Travis Kerr with the motion approved 7-0.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of March 13, 2025.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated February 5, 12, 14, 24, 28, March 3, 4, 6, 7, 10, 12, and 13, 2025; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13190	14379	15195	12685	13434	13900	13566	14685	14042	12282
12196	14654	15042	14978	13496	13304	12253	14683	13776	13725
14057	13739	15035	14887	15112	13296	13018	13255	15101	
IEP Amendments									
15206									

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Donation to the District

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the gift of \$1000.00 from the Wayne County Retired Teacher Association in memory of Marjorie Hunt. This donation is to be distributed equally to each of our district school libraries for the purchase of appropriate library print or digital materials.

e. Approve Intermunicipal Cooperation Agreement – Seneca Falls Central School District – Student Attendance

**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the Intermunicipal Agreement between the North Rose-Wolcott Central School District and the Seneca Falls Central School regarding Student Attendance and further, authorizes the Superintendent of Schools to sign and return the agreement on behalf of the District.

f. Personnel Items:

1. Letter of Resignation – Lois Sheffield

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, contingent upon her appointment as Senior Clerk/Typist from Lois Sheffield effective with the close of business March 30, 2025.

2. Letter of Resignation – David Miller

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from David Miller as Computer Services Assistant, effective March 24, 2025.

3. Create and Appoint Senior Clerk/Typist – Lois Sheffield

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District creates the following 1.0 FTE position and approves the following appointment:

**Position:** Senior Clerk/Typist

**Appointment/Name:** Lois Sheffield

**Civil Service Title and Status:** Senior Clerk/Typist, Probationary

**Classification/Hourly Rate:** Non-Exempt / \$26.60 per hour (minus applicable deductions)

**Probationary Period:** March 31, 2025-May 26, 2025

4. Appoint Cleaner – Brooke Greene

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Brooke Greene as a Cleaner, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: March 17, 2025-March 16, 2026  
Salary: \$15.50/per hour

5. Appoint Cleaner – Brandy Coleman

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Brandy Coleman as a Cleaner, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: March 17, 2025-March 16, 2026  
Salary: \$15.50/per hour

6. Appoint Teacher Aide – Marissa Vezzose

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Marissa Vezzose as a Teacher Aide, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: March 17, 2025-March 16, 2026  
Salary: \$15.50 per hour

7. Appoint LPN (School) – Paige Dapolito

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District approves the following appointment:

**Position:** LPN (School)

**Appointment/Name:** Paige Dapolito

**Assign./Loc:** District

**Civil Service Title and Status:** LPN (School), Probationary

**Probationary Period:** April 7, 2025-April 6, 2026

**Classification/Hourly Rate:** Non-Exempt / \$32.00 per hour (minus applicable deductions)

8. Appoint Long Term Substitute Teacher – Michael Pane

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Michael Pane as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Nursery, Kindergarten Grades 1-6, Permanent

Appointment Dates: Approximately March 17, 2025-June 30, 2025

Salary: \$247.27/day

9. Permanent Appointment – Augustus Vanderlinde

Rita Lopez recommends Augustus Vanderlinde to a permanent appointment as Food Service Helper.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Augustus Vanderlinde as Food Service Helper, effective April 9, 2025.

10. Permanent Appointment – Robert Hicks

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Robert Hicks as Bus Driver, effective April 9, 2025.

11. Program Appointment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual to work various enrichment programs during the 2024-2025 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Jennifer Bundy	Grant Program Aide	\$18.58/hr.

12. Aquatics Program

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2024-2025 school year.

Name	Position(s)	Rate/Hr.
Teagan Lynn	Lifeguard	\$15.50/hr.

13. Coaching and Athletic Department Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2024-25 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Baseball Coach	Modified	Mason Fess	1	1	\$2,577

g. Four County SBA Official Ballot:

14. Election of Officers

A motion for approval to elect President, Robin Johnson is made by Linda Eygnor and seconded by Tina Reed with the motion approved 7-0.

A motion for approval to elect Vice President, Julie Nevelizer is made by Linda Eygnor and seconded by Lesley Haffner with the motion approved 7-0.

15. Banking

A motion for approval of Reliant Community Credit as the designation of depositories for association funds is made by Tina Reed and seconded by Linda Eygnor with the motion approved 7-0.

A motion for approval of Signatories on Bank Accounts – Executive Director, President, Vice President, and Treasurer is made by Travis Kerr and seconded by Lesley Haffner with the motion approved 7-0

**Board Member Requests/Comments/Discussion:**

- The Handbook Committee recommended changes for the Board consideration.
- Ex Officio Student Representative - Mr. Pullen will provide guidance as it becomes available

**Good News:****Informational Items:**

- Claims Auditor Reports

***EXECUTIVE SESSION:***

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Tina Reed and seconded by Lesley Haffner with motion approved 7-0.

Time entered: 4:18p.m.

*Return* to regular session at 4:55 p.m.

**Adjournment:**

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Linda Eygnor and seconded by Travis Kerr with motion approved 7-0.

Time adjourned: 4:56p.m.

---

Tina St. John, Clerk of the Board of Education

# NORTH ROSE-WOLCOTT CSD 2025-2026 Academic Calendar

July 2025							January 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29	30	31
# of Days		Students					# of Days		Students				
		Teachers							Teachers				
		0							19				
		0							19				

August 2025							February 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1							
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31													
# of Days		Students					# of Days		Students				
		Teachers							Teachers				
		0							15				
		2							15				

September 2025							March 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14
14	15	16	17	18	19	20	15	16	17	18	19	20	21
21	22	23	24	25	26	27	22	23	24	25	26	27	28
28	29	30					29	30	31				
# of Days		Students					# of Days		Students				
		Teachers							Teachers				
		21							19				
		21							20				

October 2025							April 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							
5	6	7	8	9	10	11							
12	13	14	15	16	17	18							
19	20	21	22	23	24	25	5	6	7	8	9	10	11
26	27	28	29	30	31		12	13	14	15	16	17	18
# of Days		Students					19	20	21	22	23	24	25
		Teachers					26	27	28	29	30		
		21					# of Days		Students				
		22							Teachers				
		21							19				

November 2025							May 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1							
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28	29	30
30							31						
# of Days		Students					# of Days		Students				
		Teachers							Teachers				
		16							19				
		16							19				

December 2025							June 2026						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6							
7	8	9	10	11	12	13							
14	15	16	17	18	19	20	7	8	9	10	11	12	13
21	22	23	24	25	26	27	14	15	16	17	18	19	20
28	29	30	31				21	22	23	24	25	26	27
# of Days		Students					28	29	30				
		Teachers					# of Days		Students				
		15							Teachers				
		15							19				

Notes & Holidays	
JULY	
Independence Day	July 4, 2025
AUGUST	
Regents Exams	August 19-20, 2025
Professional Development Days	August 27-28, 2025
SEPTEMBER	
Labor Day Holiday	September 1, 2025
School Opens for Students	September 2, 2025
OCTOBER	
Professional Development Day	October 10, 2025
Columbus Day	October 13, 2025
NOVEMBER	
Veterans' Day	November 11, 2025
Thanksgiving Recess	November 26-28, 2025
DECEMBER	
Winter Holiday Break	December 22-31, 2025
JANUARY	
Winter Holiday Break	January 1-2, 2026
School Reopens for Students	January 5, 2026
Martin Luther King, Jr. Day	January 19, 2026
Regents Exams	January 20-23, 2026
FEBRUARY	
Presidents' Week Recess	February 16-20, 2026
MARCH	
Professional Development Day	March 13, 2026
Spring Recess	March 30-31, 2026
APRIL	
Spring Recess	April 1-3, 2026
Gr. 3-8 NYS ELA exam Computer-based	April 6-May 15, 2026
MAY	
Gr. 3-8 NYS Math exam Computer-based	April 6-May 15, 2026
Memorial Day	May 22-26, 2026
JUNE	
Regents Exams	June 9, 10, 17-18, 20-26, 2026
Juneteenth	June 19, 2026
Graduation	June 20, 2026
Rating Days	June 26, 2026
Legend:	
[ ] Holiday Recess	
< > Professional Development Day	
^ Regents/State Exams	
Graduation	

183 Student Days/ 187 Teacher Days

Board of Education Approved:



**North Rose - Wolcott Central School District**  
**Board of Education Meeting Calendar**  
**2025-2026**

*Meetings held at **6:00 PM** in the **District Office Large Group Instruction Room** unless otherwise announced*

July 10, 2025 - Re-Organization & Regular meeting

August 14, 2025

August 28, 2025

September 11, 2025

September 25, 2025

October 9, 2025

October 23, 2025

November 13, 2025

December 11, 2025

January 8, 2026

January 22, 2026

February 12, 2026

February 26, 2026

March 12, 2026

March 26, 2026

April 9, 2026

April TBD – BOCES Vote (Wednesday)

May 7, 2026

May 19, 2026 - ***Budget Vote & Election of Board Members***

May 21, 2026 - tentative

June 11, 2026

June 25, 2026 - tentative

Note: Meetings will held the 2<sup>nd</sup> & 4<sup>th</sup> Thursday unless otherwise noted. Additional meetings will be scheduled as required.

# Claims Audit Report NRW CSD Warrant 0066

3/13/2025

## Summary of findings:

I checked all transactions in Warrant 0066 dated 3/13/2025 and had no findings to report.

March 13, 2025  
08:59:28 am

### North Rose-Wolcott Central School Dist

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Warrant Report  
Fiscal Year: 2025

Warrant: 0066-Payables 03/13/25

P.O. Number	Account	Description	TransPayment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					75,681.38	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					75,681.38	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					75,681.38	
Net Disbursement by Fund - All Payments						
Fund Summary						
A						\$ 38,124.17
C						37,557.21
Total for All Funds						\$ 75,681.38
Bank Account Summary		Computer Checks	Cash Replacement	EFT's	Transactions	
LYONS BANK GENERAL F		20 Checks (150330-150349)	0	0	22	\$ 38,124.17
LYONS BANK SCHOOL LU		11 Checks (013352-013362)	0	0	11	37,557.21
Total for All Computer Checks						\$ 75,681.38

I hereby certify that I have audited the claims for the 31 checks and 0 electronic disbursements above, in the total amount of \$ 75,681.38 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/13/2025  
Date

  
Claims Auditor

Emily Merry

Claims Auditor

# Claims Audit Report NRW CSD Warrant 0067

3/18/2025

## Summary of findings:

I checked all transactions in Warrant 0067 dated 3/18/2025 and had no findings to report.

March 18, 2025  
09:14:34 am

**North Rose-Wolcott Central School Dist**  
Warrant Report  
Fiscal Year: 2025  
Warrant: 0067-Payables 03/18/25

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P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks						
Total for unassigned payments					437,986.25	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount						
Total of credits associated with cash replacement checks issued					437,986.25	
Total for Warrant Report					0.00	
Net Disbursement by Fund - All Payments					437,986.25	

Fund Summary					
A					
F					\$ 429,986.25
Total for All Funds					8,000.00
					\$ 437,986.25

Bank Account Summary	Computer Checks	Cash Replacement	EFT's	Transactions	
LYONS BANK GENERAL F	24 Checks (150350-150373)	0	0	29	\$ 429,986.25
LYONS BANK SPECIAL A	1 Check (003388)	0	0	1	8,000.00
Total for All Computer Checks					\$ 437,986.25

I hereby certify that I have audited the claims for the 25 checks and 0 electronic disbursements above, in the total amount of \$ 437,986.25 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/18/2025  
Date

Emily Merry  
Claims Auditor

Emily Merry

Claims Auditor

# Claims Audit Report NRW CSD Warrant 0068

3/21/2025

## Summary of findings:

I checked all transactions in Warrant 0068 dated 3/21/2025 and had no findings to report.

March 20, 2025  
03:16:25 pm

### North Rose-Wolcott Central School Dist

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Warrant Report  
Fiscal Year: 2025

Warrant: 0068-Payables 03/21/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					178,569.53	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					178,569.53	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					178,569.53	
Net Disbursement by Fund - All Payments						

Fund Summary					
A					\$ 138,538.89
H					40,030.64
Total for All Funds					\$ 178,569.53
Bank Account Summary					
Computer Checks		Cash Replacement		EFT's	Transactions
LYONS BANK GENERAL F	26 Checks (150374-150399)	0	0	0	33
H- CAPITAL FUND CHEC	2 Checks (001087-001088)	0	0	0	2
Total for All Computer Checks					\$ 178,569.53

I hereby certify that I have audited the claims for the 28 checks and 0 electronic disbursements above, in the total amount of \$ 178,569.53 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/20/25  
Date  
Emily Merry  
Claims Auditor

Emily Merry

Claims Auditor

# Claims Audit Report NRW CSD Warrant 0069

3/25/2025

## Summary of findings:

I checked all transactions in Warrant 0069 dated 3/25/2025 and had no findings to report.

March 25, 2025 09:24:36 am		North Rose-Wolcott Central School Dist			Page 10		
		Warrant Report Fiscal Year: 2025					
		Warrant: 0069-Payables 03/25/25					
P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date	
Total for assigned computer checks					140,541.56		
Total for unassigned payments					0.00		
Total for manual checks					0.00		
Total for electronic transfers (manual)					0.00		
Certified warrant amount					140,541.56		
Total of credits associated with cash replacement checks issued					42,003.93		
Total for Warrant Report					98,537.63		
Net Disbursement by Fund - All Payments							
Fund Summary							
A						\$	15,439.23
F							21,160.53
H							103,941.80
Total for All Funds						\$	140,541.56
Bank Account Summary							
Computer Checks		Cash Replacement		EFT's	Transactions		
LYONS BANK GENERAL F	22 Checks (150400-150421)	0		0	26	\$	15,439.23
LYONS BANK SPECIAL A	1 Check (003390)	1		0	1		21,160.53
H-CAPITAL FUND CHEC	2 Checks (001089-001090)	1		0	2		103,941.80
Total for All Computer Checks						\$	140,541.56

I hereby certify that I have audited the claims for the 25 checks and 0 electronic disbursements above, in the total amount of \$ 140,541.56 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/25/2025  
Date

Emily J. Merry  
Claims Auditor

Emily Merry

Claims Auditor

# Claims Audit Report NRW CSD Warrant 0071

3/28/2025

## Summary of findings:

I checked all transactions in Warrant 0071 dated 3/28/2025 and had the following findings:

1. PO 24-01477 Cascade School Supply Inc: Invoice 40787 is dated 9/27/2024 and was marked received 9/25/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
2. PO 24-01530 Cascade School Supply Inc: Invoice 40831 is dated 9/27/2024 and was marked received 9/25/2024. Invoice 54681 is dated 11/3/2024 and was marked received 11/12/2024. This falls outside the typical payment window, however items were not fully received until March 2025.

March 27, 2025  
04:01:00 pm

### North Rose-Wolcott Central School Dist

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Warrant Report  
Fiscal Year: 2025

Warrant: 0071-Payables 03/28/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					132,104.28	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					132,104.28	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					132,104.28	

#### Net Disbursement by Fund - All Payments

Fund Summary					
A					\$ 103,770.51
F					28,333.77
Total for All Funds					\$ 132,104.28
Bank Account Summary					
Computer Checks		Cash Replacement	EFT's	Transactions	
LYONS BANK GENERAL F	25 Checks (150422-150447)	0	0	33	\$ 103,770.51
LYONS BANK SPECIAL A	2 Checks (003391-003392)	0	0	2	28,333.77
Total for All Computer Checks					\$ 132,104.28

I hereby certify that I have audited the claims for the 28 checks and 0 electronic disbursements above, in the total amount of \$ 132,104.28. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/28/2025  
Date

Emily Merry  
Claims Auditor

Emily Merry

Claims Auditor

# Claims Audit Report NRW CSD Warrant 0072

4/1/2025

## Summary of findings:

I checked all transactions in Warrant 0072 dated 4/1/2025 and had no findings.

April 01, 2025  
07:59:01 am

### North Rose-Wolcott Central School Dist

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Warrant Report  
Fiscal Year: 2025

Warrant: 0072-Payables 04/01/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					265,613.32	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					265,613.32	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					265,613.32	
Net Disbursement by Fund - All Payments						
Fund Summary						
A					\$ 22,162.25	
F					8,100.00	
H					235,351.07	
Total for All Funds					\$ 265,613.32	
Bank Account Summary						
Computer Checks		Cash Replacement	EFT's	Transactions		
LYONS BANK GENERAL F		17 Checks (150448-150464)	0	20	\$ 22,162.25	
LYONS BANK SPECIAL A		2 Checks (003393-003394)	0	2	8,100.00	
H- CAPITAL FUND CHEC		2 Checks (001091-001092)	0	2	235,351.07	
Total for All Computer Checks					\$ 265,613.32	

I hereby certify that I have audited the claims for the 21 checks and 0 electronic disbursements above, in the total amount of \$ 265,613.32. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/1/2025  
Date

Emily Merry  
Claims Auditor

Emily Merry

Claims Auditor

# Claims Audit Report NRW CSD Warrant 0073

4/4/2025

## Summary of findings:

I checked all transactions in Warrant 0073 dated 4/4/2025 and had the following findings:

1. PO 24-01531 Cascade School Supply Inc: Invoice 40735 is dated 9/27/2024 and was marked received 9/23/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
2. PO 24-01533 Cascade School Supply Inc: Invoice 40737 is dated 9/27/2024 and was marked received 9/25/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
3. PO 24-01512 Cascade School Supply Inc: Invoice 40822 is dated 9/27/2024 and was marked received 9/25/2024. Invoice 54679 is dated 11/03/2024 and was marked received 11/12/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
4. PO 24-01513 Cascade School Supply Inc: Invoice 40823 is dated 9/27/2024 and was marked received 9/25/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
5. PO 24-01517 Cascade School Supply Inc: Invoice 40824 is dated 9/27/2024 and was marked received 9/25/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
6. PO 24-01518 Cascade School Supply Inc: Invoice 40825 is dated 9/27/2024 and was marked received 9/25/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
7. PO 24-01522 Cascade School Supply Inc: Invoice 40828 is dated 9/27/2024 and was marked received 9/25/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
8. PO 24-01523 Cascade School Supply Inc: Invoice 40829 is dated 9/27/2024 and was marked received 9/25/2024. Invoice 66416 is dated 12/4/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
9. PO 24-01527 Cascade School Supply Inc: Invoice 40830 is dated 9/27/2024 and was marked received 9/25/2024. Invoice 54680 is dated 11/03/2024 and was marked received 11/12/2024. This falls outside the typical payment window, however items were not fully received until March 2025.
10. PO 24-01516 Cascade School Supply Inc: Invoice 40833 is dated 9/27/2024 and was marked received 9/25/2024. Invoice 54683 is dated 11/03/2024 and was marked received 11/12/2024. This falls outside the typical payment window, however items were not fully received until March 2025.



11. PO 25-01048 Bank Card Services: Item 2539967, refrigerator purchased from Lowe's has been observed as delivered and is in good working order.

April 03, 2025  
02:07:13 pm

**North Rose-Wolcott Central School Dist**

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Warrant Report  
Fiscal Year: 2025

Warrant: 0073-Payables 04/04/25

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					544,184.40	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					544,184.40	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					544,184.40	
Net Disbursement by Fund - All Payments						
Fund Summary						
A					\$ 511,015.47	
C					33,168.93	
Total for All Funds					\$ 544,184.40	
Bank Account Summary		Computer Checks	Cash Replacement	EFT's	Transactions	
LYONS BANK GENERAL F		21 Checks (150465-150485)	0	0	42	\$ 511,015.47
LYONS BANK SCHOOL LU		10 Checks (013363-013372)	0	0	11	33,168.93
Total for All Computer Checks						\$ 544,184.40

I hereby certify that I have audited the claims for the 31 checks and 0 electronic disbursements above, in the total amount of \$ 544,184.40 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/4/2025  
Date

*Emily Merry*  
Claims Auditor

Emily Merry

Claims Auditor

## Candidate Information Form

Name: Philip Rose School District: Sodus

### PART I: Board Experience

I have had the privilege of serving on the Wayne-Finger Lakes BOCES Board for the past twelve years, most recently serving as President. I have chaired the Audit and Evaluation Committees and participated on Audit, Building and Grounds, and Evaluation Committees. I have partaken in many Regional, State, and National training experiences.

Before serving on the WFL-BOCES Board, I served on the Sodus Board of Education for four and a half years. During my time on that Board, I served on numerous committees, including Audit, Skateboard, Wayne County Education Coalition and the Board Retreat Planning Committee. I also participated in many search committees for Vice Principals, Principals, and a new Superintendent. Additionally, I served on the Four County School Boards Association Legislative Committee and Board of Directors, and also served as Chair of the Legislative Committee.

### PART II: Interest in BOCES Board Seat

As a current WFL-BOCES Board member, I am seeking re-election to the seat. I have a great respect in all that WFL-BOCES does for students, particularly in the role of collaboration and facilitation among all stakeholders – working to help maximize resources for member Districts, identifying skill sets that should become programs and facilitating program creation, facilitating school to work opportunities, providing collaborative leadership and professional development services to member Districts, and much more.

I believe that a healthy mix of minds fosters great thoughts and methods, and as an out-of-the-box thinker myself, I want to continue to help review status quo and participate in deriving fresh, better ways to solve never-ending problems. Thank you for allowing me to be one of those minds over the past twelve years. I believe as a Board we continue to break much new ground, and I would appreciate the opportunity to continue that successful path.

### PART III: Additional Information

I graduated from Auburn High School, Cayuga Community College, Rochester Institute of Technology, and Ashford University, and hold degrees in computer science (AS), printing management (BS), and organizational leadership (MBA). I became a Sodus resident in 2006, moving here with my wife and five of my seven children. Five of my children graduated from Sodus High School.

From a business perspective, I work for Xerox leading product launch for our wholly owned subsidiary, Xerox Business Solutions. My 30+-year career path has spanned advertising design, systems programming,

production management, research and development and product marketing. I am a proud recipient of 16 US Patents. Also, I run a part-time art business selling art created from a mixture of wood and glass.

Thank you for your consideration. I have been thrilled to contribute my knowledge and passion to the WFL-BOCES Board for the past twelve years, and would appreciate your support to continue in the efforts for another term.

## Candidate Information Form

Name: David Landon School District: Palmyra-Macedon CSD

### PART I: Board Experience

#### Palmyra-Macedon CSD:

- Elected to the **Board of Education (BOE)** — serving for **10 years**.
- Currently **Vice President** of the BOE, providing leadership and support to fellow board members, collaborating with district leadership, and helping to guide strategic decisions that impact student achievement and district growth.
- **Parent Member** on the Committee on Special Education for **6 years**.
- **Active participant** in BOE committees:
  - **Policy Committee**— Collaborate on the development, review, and revision of district policies to ensure they align with educational goals and legal requirements.
  - **Safety Committee** — Work closely with school administrators and local authorities to enhance school safety plans, conduct risk assessments, and promote a secure learning environment for students and staff.
  - **Recognition Committee** — Lead efforts to celebrate student, staff, and community achievements by organizing awards, events, and public acknowledgments that foster a culture of appreciation and pride within the district and community.
  - **Curriculum Review Committee**— Partner with educators and administrators to assess and refine curriculum offerings, ensuring they are rigorous, inclusive, and responsive to student needs and future opportunities.
  - **Wayne-Finger Lakes BOCES Representative** — Serve as a liaison between the district and BOCES, advocating for programs and services that support career and technical education, special education, and shared district resources.

#### Wayne-Finger Lakes BOCES

- Elected to the **Board of Education (BOE)** — Serving for **3 years**.
- **Active participant** in BOE committees:
  - **Policy Committee** (Currently chairperson) — Collaborate on the development, review, and revision of district policies to ensure they align with educational goals and legal requirements.
  - **Wayne-Finger Lakes BOCES Representative** — Serve as a liaison between:
    - BOCES and Manchester-Shortsville CSD / Red Jacket
    - BOCES and Palmyra-Macedon CSD

## PART II: Interest in BOCES Board Seat

- Passionate Advocate for student success:
  - **Career and technical education** — Deeply committed to promoting trades and vocational training, drawing from personal experience as a business owner in the trades for nearly three decades. Understand the importance of preparing students for high-demand careers by equipping them with practical, hands-on skills.
  - **Special education** — A strong supporter of inclusive education, inspired by personal experience as a parent of a son with disabilities who attended **BOCES programs**. Dedicated to ensuring students with special needs receive the resources, technology, and support necessary to thrive academically and socially.
- Personal connection:
  - Extensive experience in the trades as a business owner, recognizing the value of skilled labor and the need to inspire the next generation of tradespeople.
  - First-hand knowledge of the transformative impact special education services can have on students and families.
- Dedicated to enhancing the **resources and technology** available to component districts through Wayne-Finger Lakes BOCES.
- Committed to being part of a team that fosters **student learning** and growth

## PART III: Additional Information

- **Long-standing Resident** of Macedon since **1985**, with deep roots in the community and a strong commitment to its growth and prosperity.
- **Business Owner** — Successfully owned and operated a **second-generation pavement marking company** for **28 years** — a legacy business founded by my father **48 years ago**. Experienced in managing all aspects of the business, including operations, customer relations, budgeting, and workforce development.
- **Leadership and Mentorship** — Provided hands-on training and mentorship to employees, reinforcing the importance of work ethic, craftsmanship, and professional growth — skills I am passionate about instilling in the next generation.
- **Transition to Retirement** — Currently in the process of transitioning into **retirement**, allowing me more time to dedicate to **family, friends**, and serving my community through educational leadership.

***It will be forwarded to component boards of education and placed on our website before our Annual Meeting.***

# Candidate Information Form

Name: Tim DeLucia School District: Victor Central School District

## PART I: Board Experience

1995 - Current: Victor Central School District Board Member

Current Board President, Victor Central School District

2019 - 2022 - WFL BOCES Board of Education

Leadership Committee

District Audit committee

District Advocacy Committee

Monroe County SBA Information Exchange Committee

Monroe County SBA Operations Committee

Monroe County SBA Labor Relations Committee

Monroe County SBA Legislative Committee

## PART II: Interest in BOCES Board Seat

I would like to continue to strengthen the connection between our local schools and W-FL BOCES, ensuring that resources are effectively utilized to meet the evolving needs of our communities and future leaders. I believe in building a strong, unified team on the Board, prioritizing open communication and shared decision-making.

## PART III: Additional Information

Retired Business Manager

Member of the Farmington Planning Board

*Please return this completed form to Cindy Murray, Board Clerk, [cindy.murray@wflboces.org](mailto:cindy.murray@wflboces.org) no later than March 25, 2025.*

*It will be forwarded to component boards of education and placed on our website before our Annual Meeting.*

## Candidate Information Form

Name: Deborah Corsner School District: Seneca Falls CSD

### PART I: Board Experience

I am currently serving in my third term on the Seneca Falls Central School District Board of Education. In the past seven years I have either chaired or served on committees such as the Audit, Budget, Health Insurance, Policy, and Scholarship committees. I have represented Seneca Falls as an alternate on the Four County School Board Association Board, as well as become involved attending Four County meetings and conference days. I have participated in NYSSBA trainings and conferences. I am honored that the Seneca Falls school board has nominated me to seek election on the BOCES board.

### PART II: Interest in BOCES Board Seat

I am interested in participating on the BOCES board because the area of career and technical education is an interest to me and one that I am passionate about. After I completed a Masters in Education specializing in Vocational Teacher Preparation at SUNY Oswego I was awakened to the role that CTE programs can play in preparing our graduates to become ready for a life of employment. In my career I have worked over fifteen years in higher education where I have seen the benefits of connecting our young people who are in CTE programs to pathways that lead to both credit and non-credit post-secondary opportunities and credentials. I am continually impressed with the variety of programming that WFL-BOCES offers students that span multiple levels of ability. The program curriculums and resources are impressive on their own, however it is the students themselves that are the real gem. In my career I have been lucky enough to interact with students and staff of the WFL-BOCES PTech program on a regular basis. These students are amazing and the experience that BOCES and the staff are providing for them is one that raises the bar on learning outcomes in project-based learning, as well as fostering an environment of inclusivity that is student-focused. As a school board member I have learned more about the support that the WFL-BOCES offers component school districts and have come to realize the importance of the role that BOCES plays in each component school district's success. I would be honored to serve on the WFL-BOCES board and help support this important work.

### PART III: Additional Information

My education includes a Bachelor of Science in Human Resource Management, a Master of Business Administration, and a Master of Science in Education. I work in higher education at Finger Lakes Community College where I serve as the FLCC Newark Campus Center Director. In my role at FLCC, I strategize ways to better serve underrepresented populations, gain enrollment through creative pathways and scheduling options, manage the Center budget, oversee the Center staff, and work closely with our business partners. One of the focuses of my career has been advocating



for students in underrepresented cohorts, such as students who attend classes at one of our Center locations, rural students, first generation, students etc. One project that I recently participated in was to work with a core team of college employees as well as a national group from the Education Design Lab as part of the Bridges Rural grant. During this project, our team created a new model for delivering hands-on education to students in our most rural areas. Our final product, called FLCC GRIT, which stands for “Growing Rural Infrastructure Together”, grows education access to a segment of our service area population that may otherwise be missed. Another area that I am passionate about serving is first generation college students. As a first gen student myself, I am familiar with the challenges families face when they do not know about the educational opportunities that may be available to them. I was recently nominated to serve as the FLCC representative to the SUNY First Generation Student Support Group which brings educators together from across the state to tackle first gen college student issues. Working to improve educational access to all has been a focus of my work, and serving on the BOCES board would be another way I can provide service to some of our most vulnerable learners, as well as be a part of providing support to component districts that service all students.

*Please return this completed form to Cindy Murray, Board Clerk, [cindy.murray@wflboces.org](mailto:cindy.murray@wflboces.org) no later than March 25, 2025.  
It will be forwarded to component boards of education and placed on our website before our Annual Meeting.*

## Candidate Information Form

Name: Heather Bachman School District: Manchester-Shortsville CSD

### PART I: Board Experience

Previously, I have served on the Manchester-Shortsville CSD (Red Jacket) Board of Education from 2018-2023. During this time, I was the Vice-President for two years; active with Four County School Boards Association; involved in planning capital improvement projects; participated in strategic planning; was part of a superintendent search and have attended numerous board related trainings and workshops. Additionally, through my professional role at Genesee Valley BOCES, I have worked with board members and educators from across the state around policy development and implementation in areas such as, but not limited to, School District Local Wellness Policy, Code of Conduct, Dignity for All Students, Safe Schools Against Violence in Education and Child Abuse Identification/Mandated Reporter Training.

### PART II: Interest in BOCES Board Seat

I am interested in serving on the WFL BOCES Board of Education because I am committed to quality and meaningful educational opportunities for all students. Serving on the BOCES Board would allow me to advocate for and positively impact the success and well-being of students, staff and component districts on a larger scale. I believe my background and experience as an educational leader and former board member has given me a unique insight on relevant, high-quality education and support services and has allowed me to keep a pulse on current educational needs and challenges. As an employee of the Genesee Valley BOCES for many years, I have a thorough understanding of and a great appreciation for the role that a BOCES can play through programming, regional initiatives and shared services. My experience as a board member at Red Jacket was very rewarding and I am looking to continue to contribute collaboratively towards educational progress and to give back to the community. Finally, on a personal note, both of my sons have had tremendous opportunities through WFL BOCES career and technical education programming. I would like to be a part of supporting and advocating for the same positive experience for other students and their families.

### PART III: Additional Information

My educational career began as a health education teacher at Newark Middle School. Currently, I am a Program Coordinator at the Genesee Valley BOCES Student Support Services Center. My entire career has focused on supporting student health, safety and well-being in order to foster learning and achievement. In addition to a Bachelor's in Education, I have a Master's in Curriculum Development and Instructional Technology and Post Master's Certificates in both School Building and School District Leadership. I would greatly appreciate your support in the upcoming WFL BOCES Board of Education vote. Thank you!

Wayne-Finger Lakes Board of Cooperative Educational Services

## Candidate Information Form

Name: Robin Johnson School District: Penn Yan CSD

### PART I: Board Experience

Mrs. Robin Johnson has served on the Penn Yan CSD Board of Education since 2014. She has served on many committees in her tenure on the Board at Penn Yan. She has been the Vice President of Penn Yan's Board since 2022.

Mrs. Johnson has served for three years as the Four County School Boards Association Vice President and two years as President. She has served on the Board of Directors, the Steering Committee, Policy Committee, Audit Committee and Legislative Committee.

### PART II: Interest in BOCES Board Seat

Mrs. Johnson would like to serve on the BOCES Board, as she would like to continue to be a strong advocate for students. She wants to make a positive difference and to assist in decision-making processes during the challenging economic climate. She would like to continue supporting and celebrating the many achievements of students and staff in all of the WFL districts. She will continue to encourage successful communication between the districts, students, parents, community members and partners.

### PART III: Additional Information

Mrs. Johnson is a lifelong resident of Penn Yan CSD. She has a very loving and supportive family that includes her husband Kevin, children Brad, Brent and Bryce and her grandson Declan. She is retired from Marcus Whitman School District. In her spare time, Mrs. Johnson enjoys spending time with family and friends and sitting on the beach. She enjoys attending many school and community events. She also serves on the Town of Jerusalem Planning Board

***Please return this completed form to Cindy Murray, Board Clerk, [cindy.murray@wflboces.org](mailto:cindy.murray@wflboces.org) no later than March 25, 2025.***

***It will be forwarded to component boards of education and placed on our website before our Annual Meeting.***